

Manhattan Beach Unified School District Minutes
REGULAR BOARD MEETING
May 20, 2015, 6:30 PM

Board Room
325 S. Peck Avenue
Manhattan Beach, CA 90266

Attendance taken at 6:30 p.m.

Present Board Members:

Ms. Allison Arvin
Mrs. Jennifer Cochran
Mrs. Christine Cronin-Hurst
Mr. Bill Fournell
Mrs. Karen Komatinsky
Mr. Ryan Patel
Mrs. Ellen Rosenberg

Staff Members Present:

Dr. Michael D. Matthews, Superintendent
Dr. Murakawa-Leopard, Assistant Superintendent
Dr. Brett Geithman, Executive Director
Mrs. Carolyn Seaton, Executive Director
Ms. Nancy Bogart, Recorder

1. CALL TO ORDER

1.A. Recess to Closed Session

Minutes:

Mr. Fournell called the meeting to order at 5:03 p.m.

1.A.a. Persons wishing to address the Board of Trustees regarding an item scheduled for closed session must submit the "Comment Card" prior to the start of closed session.

Minutes:

As there was no one who wished to address the Board, Mr. Fournell recessed to closed session.

1.B. Reconvene Open Session

Minutes:

Open session was reconvened at 6:34 PM

1.C. Report from Closed Session

Minutes:

None.

1.D. Pledge of Allegiance

Minutes:

Hannah, Molly and Luke Atkins led the Pledge of Allegiance.

1.E. Approval of Agenda

Minutes:

Mrs. Komatinsky moved approval of the agenda, seconded by Mrs. Cronin-Hurst. The agenda was amended to include an emergency resolution regarding Grand View electrical system, tabling 3.C., and moving 3.A. to 2.A. The motion was approved as amended.

2. ANNOUNCEMENTS AND COMMUNICATIONS

2.A. Approve the 2015-2016 employment contract for Ms. Megan Atkins as the new Executive Director of Student Services.

Passed with a motion by Mrs. Ellen Rosenberg and a second by Mrs. Christine Cronin-Hurst.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Abstain Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

2.B. Introduction of Ms. Megan Atkins, the new MBUSD Executive Director of Student Services.

Minutes:

Ms. Megan Atkins and her family were introduced.

2.C. The 2014-15 Site Classified Employees of the Year will be recognized by the Board and the District Classified Employee of the Year will be announced.

Minutes:

The 2014-2015 Classified Employees of the Year were introduced:

- Barbara Burkhead, Instructional Assistant, IBI, Manhattan Beach Preschool
- Hilda Camberos, Food Service Assistant, MCHS, Food & Nutrition Services
- Alice Carter, Administrative Secretary, District Office
- Rebecca Carter, Health Assistant, Robinson Elementary School
- Samuel Franco, Warehouse Delivery Driver, Maintenance & Operations
- Lawaii King, School Operations Team Leader, Pacific Elementary School
- Raymond Lee, Campus Security Lead, Mira Costa High School
- Kurt Markham, Instructional Assistant, Manhattan Beach Middle School
- Elmer Monge, Systems Technician, Grand View Elementary School
- Jack Moore, School Operations Team Leader, Meadows Elementary School
- Brayan Ramirez, Operations Worker, Pennekamp Elementary School

Raymond Lee, was announced as the 2014-2015 District Classified Employee of the Year.

2.C. Adoption of Resolution #2015-8, Classified School Employee Week, in appreciation of all classified employees of the Manhattan Beach Unified School District.

Motion Passed: Adoption is recommended. Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

2.D. Student Board Member Report

Minutes:

Ryan Patel informed the Board of activities and events taking place at the elementary schools and high school. Rebecca Rawson updated the Board on events at the middle school.

2.E. Public Comment

Megan Zimmer and Fred Taylor addressed the Board regarding the summer reading list for incoming 9th grade students.

Mrs. C. Harding spoke regarding the California Healthy Kids Survey.

Joel Carlson and Alicia Solis spoke on weighting grades.

2.F. Board Member Announcements

Minutes:

Board members shared announcements of interest.

3. DISCUSSION/ACTION ITEMS

3.A. Moved to 2.A.

3.B. Weighting Grades at Mira Costa High School

Minutes:

Dr. Matthews reviewed the timeline of the weighted grades discussion. He reviewed the members of the committee said they held several meetings to discuss this issue. After much discussion at Board Meetings, MCHS EdCouncil and at the Board Subcommittee, staff is making the following recommendation, effective for all students at Mira Costa in the 2015-16 school year and beyond. If the Board chooses to weight, staff will return with revised Board policies at the June 3 meeting, reflecting the decision of the Board.

I. Weight All AP Courses on a 5.0 Scale

Applicable courses:

1. AP Art History
2. AP Biology
3. AP Calculus AB
4. AP Calculus BC
5. AP Chemistry
6. AP Computer Science
7. AP Economics
8. AP English
9. AP Environmental Science
10. AP European History
11. AP French
12. AP Government
13. AP Music Theory
14. AP Physics
15. AP Research
16. AP Seminar
17. AP Principles of Computer Science
18. AP Psychology
19. AP Spanish
20. AP Statistics

- 21. AP Studio Art
- 22. AP US History
- 23. Any additional Board-Approved AP Courses

II. Prerequisites

Students must earn a weighted 3.0 grade or better in the prerequisite course(s). Students who do not earn a 3.0 or better (weighted) in the prerequisite course(s) may apply for a waiver as per Board Policy 6141.5.

III. Discontinuation of Valedictorian/Salutatorian

Beginning with the Mira Costa High school class of 2016, the new designations will follow the university model and will be listed in the commencement program:

Summa Cum Laude –	4.0 and above (weighted)
Magna Cum Laude –	3.80 to 3.99 (weighted)
Cum Laude –	3.50 to 3.79 (weighted)

IV. Class rankings will be released to universities/colleges based on quartiles only.

If passed by the Board, this policy would become effective beginning in the 2015-16 school year. Students would receive weighted credit for applicable courses already taken.

Mr. Patel asked to amend the proposal to include revisiting the senior capstone courses, reassess the entire weighting grades decision and the discontinuation of the Valedictorian/Salutatorian, in one year.

Motion Passed: Approval is requested, as amended. Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Member Votes:

- Absent Ms. Allison Arvin
- Yes Mrs. Jennifer Cochran
- Yes Mrs. Christine Cronin-Hurst
- Yes Mr. Bill Fournell
- Yes Mrs. Karen Komatinsky
- Yes Mr. Ryan Patel
- Yes Mrs. Ellen Rosenberg

3.C. Approve the purchase of a food truck for the Food and Nutrition Department.

Minutes:

This item was tabled.

3.D. Approve the appropriation of funds to pay rebate liability on Series 1996 Bonds.

Minutes:

Dr. Murakawa-Leopard explained the District's rebate liability on Series 1996 Bonds, and asked to approve the appropriation of approximately \$416,740 from the general fund to pay this liability.

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Karen Komatinsky and a second by Mrs. Jennifer Cochran.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

4. DISCUSSION ITEMS

4.A. Review preliminary 2015-16 budget information.

Minutes:

Dr. Murakawa-Leopard reviewed a draft of the District's preliminary budget information for 2015-2016. Dr. Matthews said staff would specify in more detail each addition that will be placed into the budget for the hearing on June 15 and for the actual budget approval on June 16. Mr. Fournell said he would like more information on the reductions, such as deferred maintenance and the technology infrastructure implications the reductions would have and reducing the overall budget by 10%. Dr. Matthews said staff would bring to the June 3 meeting, details on professional development and staffing to get Board direction for budget preparation.

4.B. LCAP Update

Minutes:

Dr. Matthews said a draft plan will be provided to the Board June 3. At the June 16 Board meeting, a public hearing will be held. He said he would take the LCAP goals and draft Board goals for consideration.

5. CONSENT CALENDAR INFORMATION

6. CONSENT CALENDAR - EDUCATIONAL SERVICES - Dr. Brett Geithman

6.A. Approve attendance at Gold Ribbon Schools and Green Ribbon District awards ceremony in San Diego, CA, on May 22, 2015.

Motion Passed: Approval is requested. Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

6.B. Approve request by Mira Costa High School's Boys' Varsity Basketball Team to attend UCSB's Team Camp on June 26-28, 2015.

Motion Passed: Approval is recommended Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

6.C. Approve Revised Common Core Budget for 7/1/13 to 6/30/15.

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

7. CONSENT CALENDAR - STUDENT SERVICES

7.A. Ratify Amendment to District Master Contract for 2014/15 School Year for Nonsectarian, Nonpublic Agency (NPA) Services with Sunbelt Staffing, L.L.C.

Motion Passed: Ratify Amendment to District Master Contract for 2014/15 School Year for Nonsectarian, Nonpublic Agency (NPA) Services with Sunbelt Staffing, L.L.C.

Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

7.B. Ratify Student Services Special Employment Agreement for 2014/15 school year with Dana Chidekel, Ph.D., ABPdN, and California Certified. \

Motion Passed: Ratify Student Services Special Employment Agreement for 2014/15 School Year with Dana Chidekel, Ph.D., ABPdN, and California Certified. Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst
Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

8. CONSENT CALENDAR - PERSONNEL - Mrs. Carolyn Seaton

8.A. Certificated Personnel Assignments, Orders, and Other Personnel Actions

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst
Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

8.B. Classified Personnel Assignments, Orders, and Other Personnel Actions

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst
Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

8.C. Approve proposed schedule change for second grade at Pacific Elementary School for the 2015-2016 school year.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

8.D. Ratify Consultant Contract with Dr. Cathy Bryce of Cathy Bryce Consulting, LLC.

Minutes:

Mrs. Komatinsky asked about the invoice for Dr. Bryce. Dr. Matthews explained that she was the facilitator for the 21st Century Consortium in April.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

8.E. Ratify Consultant Contract with Ms. Sarah Paek for writing, typing, and formatting new AP Chemistry labs.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

9. CONSENT CALENDAR - BUSINESS SERVICES - Dr. Dawnalyn Murakawa-Leopard

9.A. Approve purchase of ASBWorks software program and associated implementation costs.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

9.B. Approve MBUSD staff to attend the national PowerSchool users group (PSUG) conference in Las Vegas, Nevada, July 28-31, 2015.

Minutes:

Mrs. Cochran asked the names of those attending this conference.

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Karen Komatinsky and a second by Mrs. Ellen Rosenberg.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

9.C. Approve rejection of all bids for bid number 201415-01, Lighting Material.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin

Yes Mrs. Jennifer Cochran

Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky

Yes Mr. Ryan Patel

Yes Mrs. Ellen Rosenberg

9.D. Approve the purchase of Microsoft Surface Pro3 tablets for Food and Nutrition Services.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin
Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst
Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

9.E. Review report of the Bond Oversight Committee.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin
Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst
Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

9.F. Approve resolution 2015-9 and authorize the award of contract to State Electric, Inc., of Redondo Beach, California, for the emergency repair of the electrical system at Grand View Elementary School.

Motion Passed: Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Karen Komatinsky.

Absent Ms. Allison Arvin
Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst
Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

10. BOARD BUSINESS

10.A. Approve special Board meeting for 9:00 a.m., June 19, 2015, for budget adoption.

Minutes:

Board members agreed to have the special meeting on Monday, June 15, 2015, at 9 a.m.

Motion Passed: Passed with a motion by Mrs. Karen Komatinsky and a second by Mrs. Jennifer Cochran.

Absent Ms. Allison Arvin
Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst

Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

10.B. Approve minutes of the regular Board meeting of April 22, 2015.

Motion Passed: Passed with a motion by Mrs. Karen Komatinsky and a second by Mrs. Jennifer Cochran.

Absent Ms. Allison Arvin
Yes Mrs. Jennifer Cochran
Yes Mrs. Christine Cronin-Hurst
Yes Mr. Bill Fournell
Yes Mrs. Karen Komatinsky
Yes Mr. Ryan Patel
Yes Mrs. Ellen Rosenberg

11. SUPERINTENDENT/CABINET REPORT

11.A. California Healthy Kids Survey

Minutes:

Dr. Matthews discussed the Healthy Kids Survey and said it is the second year for the survey. He said the results were discussed in-depth by the Medical Advisory Board and the Health and Safety Committee, and shared with Beach Cities Health District. Dr. Matthews felt the spring of the junior year for this test is very problematic because of extensive testing in the spring. His recommendation for the future would be 1) discuss at the first Board meeting in October 1 to get Board direction, and 2) to increase communication efforts via means other than email, to get the information out to parents of 5, 7, 9, and 11th graders.

12. PUBLIC COMMENT

Minutes:

Christine Itano-Cosner addressed the Board in support of an instructional assistant for the band.

Peggy Otsubo spoke regarding instructional assistant for the band.

Kim Leserman asked about pay raises for management and also about Item 3.D., regarding Series 1996 Bonds.

13. ITEMS RECOMMENDED FOR FUTURE BOARD DISCUSSION

Minutes:

None.

14. ADJOURNMENT

Minutes:

Mr. Patel moved to adjourn at 9:14 p.m., seconded by Mrs. Cronin-Hurst and unanimously approved by the Board.

Jennifer Cochran, Clerk

Dr. Michael D, Matthews, Superintendent