

Manhattan Beach Unified School District Minutes  
REGULAR BOARD MEETING  
May 6, 2015, 6:30 PM

Board Room  
325 S. Peck Avenue  
Manhattan Beach, CA 90266

Attendance taken at 6:30 p.m.

Present Board Members:

Ms. Allison Arvin  
Mrs. Jennifer Cochran  
Mrs. Christine Cronin-Hurst  
Mr. Bill Fournell  
Mrs. Karen Komatinsky  
Mr. Ryan Patel  
Mrs. Ellen Rosenberg

Staff Members Present:

Dr. Michael D. Matthews, Superintendent  
Dr. Murakawa-Leopard, Assistant Superintendent  
Dr. Brett Geithman, Executive Director  
Mrs. Carolyn Seaton, Executive Director  
Ms. Nancy Bogart, Recorder

1. CALL TO ORDER

1.A. Recess to Closed Session - 5:00 PM

Minutes:

Mrs. Rosenberg called the meeting to order at 5:10 p.m.

1.A.a. Persons wishing to address the Board of Trustees regarding an item scheduled for closed session must submit the "Comment Card" prior to the start of closed session.

Minutes:

As there was no one who wished to address the Board, Mrs. Rosenberg recessed to closed session.

1.B. Reconvene Open Session

Minutes:

Open session was reconvened at 6:35 p.m.

1.C. Report from Closed Session

Minutes:

None.

1.D. Pledge of Allegiance

Minutes:

Ms. Sandi Gleason led the Pledge of Allegiance.

1.E. Approval of Agenda

Minutes:

Mr. Fournell amended the agenda to allow public comment during the presentation on the Facilities Master Plan.

Motion Passed: Passed with a motion by Mrs. Ellen Rosenberg and a second by Mrs. Karen Komatinsky.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

2. ANNOUNCEMENTS AND COMMUNICATIONS

2.A. Adopt Resolution 2015-7, California Day of the Teacher

Motion Passed: Adoption is recommended. Passed with a motion by Mrs. Jennifer Cochran and a second by Mrs. Christine Cronin-Hurst.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

## 2.B. Recognition of PTA Reflections Finalists

Minutes:

Dr. Matthews presented Certificates of Recognition to the following students:

Kathleen Kalwin, Photography, Grand View  
Esha Warriar, Film Production, Meadows  
James Dana Lynch, Literature, Pacific  
Ryan Kelley, Visual Arts, Pacific  
Tiffany Weddell, Visual Arts, Pacific  
Ryan Skolarus, Photography, Meadows  
Joshua Cigoianu, Literature, Meadows  
Zachary Chien, film Production, Meadows  
Jackson Cato, Music Composition, Grand View  
Naomi Tsuang, Visual Arts, MBMS  
Cole Collins, Literature, MBMS  
Mia Fong, Photography, MBMS  
Ami Okamoto, Dance Choreography, MCHS  
Moorea Henn, Music Composition, MCHS  
Samantha Sanchez, Literature, MCHS  
Taylor Stout, Photography, MCHS  
Jasmine Noh, Visual Arts, MCHS

## 2.C. Recognition of PTA Presidents

Minutes:

PTA Presidents were recognized for their hard work during the 2014-15 school year, as follows:

Sandi Gleason, MCHS PTA President  
Ann Marie Whitney, MBMS PTA Co-President  
Angela Bennett, MBMS Co-President  
Rachel Disser, Grand View PTA President  
Becky McCalla, Meadows Co-PTA President  
Jenni Tucker, Meadows PTA Co-President  
Shannon Nicholson, Pacific PTA Co-President  
Jeri Vick, Pacific PTA Co-President  
Bonnie Darrow, Pennekamp PTA Co-President  
Pennie Stepczyk, Pennekamp PTA Co-President  
Andrea Hynes, Robinson PTA Co-President  
Dora Seiffer, Robinson PTA Co-President

Cathey Graves was recognized for her work at President of the PTA Council.

## 2.D. Student Board Member Report

### Minutes:

Ryan Patel informed the Board of activities and events taking place at the elementary schools. Allison Arvin discussed activities at the high school, and Rebecca Rawson updated the Board on events at the middle school.

## 2.E. Public Comment

### Minutes:

The following people spoke regarding the Facilities Master Plan:

Earl Waggoner  
Peter Van Haften  
Nicole Freestone  
Diane White  
Wil Arvizo  
Julie Profet  
Ethan Weitz  
Stephanie Robins  
Jeremy Shelton

Christine Itano-Cosner spoke regarding an instructional assistant for instrumental music at Mira Costa High School.

## 2.F. Board Member Announcements

### Minutes:

Board members shared announcements of interest.

## 3. DISCUSSION/ACTION ITEMS

### 3.A. Approve agreement with MBX for Track Refurbishment

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Karen Komatinsky and a second by Mrs. Ellen Rosenberg.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

#### 4. DISCUSSION ITEMS

##### 4.A. Presentation of Draft Facilities Master Plan

Minutes:

Dr. Murakawa-Leopard is working with DLR Group, Dolinka Group, and EMG on the Facilities Master Plan process. EMG performed the site assessments; Dolinka Group performed the enrollment analysis and DLR Group compiled the draft of the Facilities Master Plan. Representatives from each firm presented their assessments and analyses to the Board. The purpose of the study is:

- Assess physical conditions
- Cost of improvements
- Assess educational adequacy
- Identify future upgrades and additions
- Identify priority projects
- Cost Master Plan
- Prioritize identified projects
- Enlist Community
- Develop Educational Specifications

##### 4.B. Update on LCAP and Board Goal Development

Minutes:

Dr. Matthews said great progress has been made on the LCAP goals. He said a hearing will be scheduled at a June Board meeting for the first draft of the plan. Adoption of a three-year plan must be completed in June.

#### 5. CONSENT CALENDAR INFORMATION

#### 6. CONSENT CALENDAR - EDUCATIONAL SERVICES - Dr. Brett Geithman

6.A. Approve request by Manhattan Beach Middle School's 8th Grade Family Life Unit to adopt a new video.

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

- Yes Ms. Allison Arvin
- Yes Mrs. Jennifer Cochran
- Yes Mrs. Christine Cronin-Hurst
- Yes Mr. Bill Fournell
- Yes Mrs. Karen Komatinsky
- Yes Mr. Ryan Patel
- Yes Mrs. Ellen Rosenberg

7. CONSENT CALENDAR - PERSONNEL - Mrs. Carolyn Seaton

7.A. Classified Personnel Assignments, Orders, and Other Personnel Actions

Motion Passed: Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Abstain Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Abstain Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

7.B. Certificated Personnel Assignments, Orders, and Other Personnel Actions

Motion Passed: Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Abstain Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Abstain Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

7.C. Ratify Amendment to Contract with Mary Lynn McIver for support as Consultant for Reading Club and Written Expression Club for Robinson Elementary School.

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Abstain Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Abstain Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

7.D. Adopt the Personnel Commission Budget for the 2015-2016 school year.

Motion Passed: Adoption is recommended. Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

## 8. CONSENT CALENDAR - BUSINESS SERVICES - Dr. Dawnalyn Murakawa-Leopard

### 8.A. Approve agreement with MBX for Aquatics Banner System

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

### 8.B. Ratify payment to DSA for plan check fees for fields project at Mira Costa High School.

Motion Passed: Approval is recommended. Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

### 8.C. Ratify purchase orders to date.

Motion Passed: Ratification is requested. Passed with a motion by Mrs. Christine Cronin-Hurst and a second by Mrs. Karen Komatinsky.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell

Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

## 9. BOARD BUSINESS

9.A. Adopt Resolution 2015-6, Ordering Biennial Governing Board Election on Tuesday, November 3, 2015, for two member seats.

Motion Passed: Passed with a motion by Mrs. Karen Komatinsky and a second by Mrs. Ellen Rosenberg.

Yes Ms. Allison Arvin  
Yes Mrs. Jennifer Cochran  
Yes Mrs. Christine Cronin-Hurst  
Yes Mr. Bill Fournell  
Yes Mrs. Karen Komatinsky  
Yes Mr. Ryan Patel  
Yes Mrs. Ellen Rosenberg

9.B. Review Manhattan Beach Unified School District Administrative Regulation 5141.21, Administering Medication and Monitoring Health Conditions.

Minutes:

Board members accepted this Administrative Regulation for review.

9.C. Review revised Manhattan Beach Unified School District Administrative Regulation 6173, Education for Homeless Children.

Minutes:

Board members accepted this Administrative Regulation for review.

9.D. Review revised Administrative Regulation 3554, Other Food Sales. (TABLED)

## 10. SUPERINTENDENT/CABINET REPORT

10.A. Preparing the 2015-16 Budget

Minutes:

Dr. Matthews informed the Board that two meetings on the budget are coming up – May 20 and June 3. On June 3, DLR is coming to give their final report to the Board. He said at the May 20 meeting, staff will bring budget recommendations to discuss. On June 3, the budget will be discussed again, with more information. At the budget approval meeting of June 16, the budget will be finalized.

## 11. PUBLIC COMMENT

Minutes:  
None.

## 12. ITEMS RECOMMENDED FOR FUTURE BOARD DISCUSSION

Minutes:  
None.

## 13. ADJOURNMENT

Minutes:  
Mr. Patel moved to adjourn at 9:38, seconded by Miss Arvin, and unanimously approved by the Board.

## 14. CLOSED SESSION AGENDA

14.A. Conference with Legal Counsel - Existing Litigation (Subdivision (a) of Section 54956.9, Case Number 2015040929.

14.B. Public Employee Performance Evaluation, Superintendent of Schools, per Government Code Section 54957.

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Jennifer Cochran, Clerk

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Dr. Michael D, Matthews, Superintendent